



GRC Consulting Services

You cannot manage what you do not monitor

Sean M. Podvent

GRC Consulting Services, LLC

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PROFILE

- ♦ 6 years experience as a writer.
- ♦ Subject matter expert in Information Security policies, standards and procedural documentation, including compliance and best practice framework documentation for Payment Card Industry Data Security Standards (PCI DSS), ISO 17799 and 27001, Sarbanes Oxley.
- ♦ Exceptional ability to quickly learn and apply compliance requirements.
- ♦ Proficient in managing IT Information Security documentation projects.
- ♦ Highly proficient in screenwriting and story-based design development.
- ♦ Exceptional understanding of industry best practices for Information Security documentation.
- ♦ Excellent written and verbal communication skills.

EXPERIENCE

Consultant

- Emerging Technologies / Futures Labs Research and documentation writing (including, but not limited to, Story-Based Design Narrative Development and Screenwriting).
- Information Security document management framework solutions.
- Information Security policy, standards and procedural creation, review and general consulting.
- Payment Card Industry Data Security Standard (PCI DSS) policy/ standards review and consulting.
- 3rd party Information Security best practices documentation reviews, (ISO 17799, 27001, SANS, CIS).

Technical Writer

- Sarbanes Oxley Information Technology Technical Writing (corporate policies, procedures, internal audit IT test scripts).
- Payment Card Industry (PCI) Policy and procedural documentation development.
- IT application development technical documentation and production support application Run books documentation.
- Application user manuals.



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- Technical Research.

Grant Writer

- No-profit grant writer for local non-profits in the Portland, OR and Eugene, OR.

WORK EXPERIENCE

- S. Podvent Productions (Current), Los Angeles, CA
- Applied Minds, Los Angeles, CA
- Certified Security Solutions, Seattle, WA
- DHK Associates, Portland, OR
- Hollywood Entertainment Corp., Portland, OR

EDUCATION

- University of Oregon, 2006
 - B.A. with honors in English literature, minor in Business Administration and minor in Philosophy.

REFERENCES

- Bran Ferren, Co-Chairman and CCO, Applied Minds, Inc. (818) 545-1407
- Eric Angelson, VP Special Projects, Applied Minds, Inc. (917) 405-6804
- Dan Wolf, Owner, The Lone Wolf Writing Company (818) 669-6973
- Eric Abrahamson, Producer, Program Manager & Consultant, (818) 434-9740
- Cheryl Klein, CEO, Governance Risk & Compliance Consulting (503) 703-3983
- Mark A. Moreland, VP, Internal Audit, Hollywood Entertainment Corp. (503) 957-2225
- Caleb Rabinowitz, Concept Marketing, Intel Corp. (408) 653-9143